



# TOWN OF TILLSONBURG

## 2017 Business Plan

Building/Planning/By-Law

Monday, February 13 2017



# 2017 Business Objectives

Item	Owner	Budget Value	Target Date
Departmental Communications	CBO/Dev'm't Tech.	\$0	Ongoing
Departmental Records Management	CBO/Dev'm't Tech.	\$0	Q3
Uphold Efficient Application/Inspection Turnaround Times	CBO/Dev'm't Tech./County Planner	\$0	Ongoing
Façade Improvement Program	CBO/Dev'm't Tech.	\$25,000	Q4
Re-introduction of the Building Services Summer Student Assistant	CBO	\$8,500	Q2
Review Building By-Law and Implement Proposed Building Permit Fees	CBO	\$0	Q1

# 2017 Business Objectives

Item	Owner	Budget Value	Target Date
Central Area Design Study Review and Recommendations	CBO/County Planner	\$5,000	Q3
Zoning By-Law Review & Housekeeping Amendments	County Planner	\$0	Q3
By-law Reviews	By-Law	\$0	Q4
Animal Control Contractor RFP	By-Law	\$0	Q2

# Risks

- Ongoing complex development/construction projects along with increased volumes require significant amount of staff time which may result in longer turn around times
- Continuing changes and 2017 updates to the Ontario Building Code require ongoing staff training and additional time to review permit applications
- Ontario Building Code Changes cause frustration for contractors, developers and owners and requires additional staff time to educate
- Increased number of open permits increases liability
- Managing unanticipated projects

# Opportunities

- Improvement of departmental communications to community and development industry creates positive outcomes and transparency
- By-Law review provides updates and clarification that are relevant to current public needs
- Ongoing code training reduces liability and provides efficiencies
- Pursue financial self-sufficiency for the permit approval and inspection operations
- Review of Central Area Design Study will provide a framework for future opportunity and development of the downtown BIA area
- Reducing the number of open permits reduces liability

# Future Departmental Directions: 3 year outlook

## 2018

- Central Area Design Study – Phase 2 Grant Project
- Departmental IT Review
- Crossing Guard Program Review
- Open Permit Data Review

# Future Departmental Directions: 3 year outlook

## 2019

- Ontario Building Code – evaluate service review mandated by legislation
- Central Area Design Study
- By-Law Review

# Future Departmental Directions: 3 year outlook

## 2020

- Central Area Design Study
- By-Law Review