



**TOWN OF TILLSONBURG**

**2015 BUSINESS PLAN**

**Director of**

**Finance**

# 2015 Business Objectives

Item	Dept	Owner	Budget Value	Target Date
Lotus Notes to Exchange Conversion	IT	Director	\$50,000	Q1
Upgrade Great Plains Software	Finance/ IT	Director	\$6,650	TBD
Upgrade Class Software	RCP/IT	Director		TBD
Upgrade Northstar Software	Hydro/IT	Director	\$0	TBD
Town Website Redevelopment	IT	Director	\$25,000	Q2
FMW Budget Software	Finance/ IT	Director	\$45,000	Q3
Cash Forecasting Model Development	Finance	Manager of Finance	\$0	Q4
Investigate The One Investment Program	Finance	Manager of Finance	\$0	Q4

# 2015 Business Objectives

Item	Dept	Owner	Budget Value	Target Date
<b>Outbound Call Automation through IVR</b>	<b>CSC</b>	<b>Manager of CSC</b>	<b>\$2,000 (THI Budget)</b>	<b>Q2</b>
<b>Northstar Report Training</b>	<b>CSC</b>	<b>Manager of CSC</b>	<b>\$1,900</b>	<b>Q3</b>
<b>Business License Automation</b>	<b>CSC</b>	<b>Manager of CSC</b>	<b>\$0</b>	<b>Q4</b>

# 2015 Business Objectives

Item	Dept	Owner	Budget Value	Target Date
Implementation of Laserfiche Records Management System	Finance	Clerk	\$0	Q1
TOMRS Training all staff	Finance	Clerk	\$0	Q1
Laserfiche Records Management user Training	Finance	Clerk	\$0	Q1
Hire Records Management Coordinator	Finance	Clerk	\$45,447	Q2
Procedural By-Law Review and Update	Finance	Clerk	\$0	Q2
Local Government Week	Finance	Clerk	\$0	Q4

# Risks

- Changing government legislation increases the Customer Service Billing workload
- Lack of IT resources could affect internal and external stakeholders

# Opportunities

- With Harris Northstar upgrade, automation is available and processes can be streamlined
- With Harris Northstar reports training, more staff able to better utilize the software
- Outbound call automation through IVR reduces staff time on this function
- FMW budget software implementation replaces excel and integrates with the general ledger. Better utilization of staff resources, on a Town wide basis.

# Future Departmental Directions: 3 year outlook

## **2016**

- Caseware software, \$35,000 – automates production of excel year end working papers
- Telephone system replacement, estimated \$20,000 cost

## **2017**

- Software assurance renewal, estimated \$65,000 - \$75,000 annual cost

## **2018**

- Replacement of IT equipment, laptops and servers, estimated \$350,000 cost

# Human Resources

## Allocation/Deployment Plan

	2014	2015	2016
Total FTE Requirements-Full time	18.00	18.75	19.00
Total FTE Requirements-Part time	0.495	0.66	0.66
Contract Staff	0	0	0
Change from previous year	(.25)	0.915	0.25



<b>Town of Tillsonburg</b>		<b>110 - Finance</b>		
<b>2015 Financial Plan</b>		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Plan - Cost Code Summary</b>				
<b>Revenues</b>				
Special Levy, Local Improvements, PILS				
3000	Taxes - Residential	-	8,546,882	-
3005	Taxes - Multi-Residential	-	989,002	-
3010	Taxes - Commercial	-	2,087,692	-
3012	Taxes - Commercial Vacant Unit	-	13,013	-
3014	Taxes - Commercial Vacant Land	-	20,046	-
3020	Taxes - Shopping Centre	-	-	-
3022	Taxes - Shopping Centre Vacant Unit	-	-	-
3030	Taxes - Industrial	-	618,741	-
3032	Taxes - Industrial Vacant Unit	-	10,109	-
3034	Taxes - Industrial Vacant Land	-	10,879	-
3040	Taxes - Pipelines	-	41,785	-
3050	Taxes - Farmland	-	8,586	-
3055	Taxes - Farmland Dev. Phase 1	-	3,558	-
3060	Taxes - Large Industrial	-	423,081	-
3062	Taxes - Large Industrial Vacant Unit	-	2,386	-
3070	Taxes - Supplementaries	110,000	108,602	110,000
3075	Taxes - Bill 79 Capped Levy	-	-	-
3080	Taxes - Capped Rebates/Claw Backs	-	2,386	-
3085	Taxes - W/O's	(286,000)	(210,409)	(180,000)
3090	Taxes - PIL's	84,000	-	-
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial			
3100	Tax Adjustments	-	-	-
3105	Taxes - Penalty & Interest	170,000	167,949	168,000
Government Grants & Subsidies				
3200	Grants & Subsidies - Federal	443,047	455,195	443,047
3205	Grants & Subsidies - Provincial	189,100	183,102	193,370
3210	Grants & Subsidies-Other	-	-	-
User Charges				
3300	Miscellaneous Revenue	8,400	40,262	8,000
3301	Residential Usage			
3302	General Usage			
3305	Admissions			
3310	Fares & Fees			
3315	Memberships			
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340	Summer Programs			
3345	Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360	Programs			
3365	Landscaping			
3400	Permit Fees	-	5,240	-
3410	Licence Fees			
3420	Certificates	16,000	16,040	16,000
3430	Inspections			
3500	Rentals	-	10	-
3505	Merchandise			
3510	Concession Sales			
3515	Vending Machines			
3600	Interest	48,000	26,317	24,000
3601	Late Payment Charges			
3700	Special			
3701	Capital Surcharge - Residential			
3702	Capital Surcharge - General			
3705	Donations			
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surcharge - Residential			
3802	Reg 170 Surcharge - General			
3815	Extraordinary Revenue	-	-	-
3999	Revenue Clearing Account			
Specified Revenues				
3805	Development Charges	-	1,446	-
3810	Sale of Assets	-	-	-
3820	Debenture Proceeds			
Contribution from Reserves				
3900	Contribution from Reserves	(238,184)	-	657,064
3905	Contribution from DC Reserves	7,000	23,900	-
		551,363	13,595,799	1,439,481

<b>Town of Tillsonburg</b>		<b>110 - Finance</b>		
<b>2015 Financial Plan</b>		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Plan - Cost Code Summary</b>				
<b>Expenditures</b>				
<b>Labour</b>				
5001	Full-time Regular	1,108,622	1,070,784	1,204,026
5002	Full-Time Overtime	9,000	2,261	7,500
5003	Part-Time Regular	23,494	31,999	58,847
5004	Part-Time Overtime			
<b>Purchases</b>				
5105	Equipment Rental	3,630	2,421	2,400
5110	Fuel & Oil			
5115	Discounts Taken			
5200	Materials/Inventory			
5300	Supplies	7,600	8,444	8,450
5305	Program Supplies			
5310	Equipment Supplies & Repairs	5,500	4,785	5,200
5315	Books & Publications	400	125	400
5320	Building Repairs & Maintenance	1,000	737	1,000
5325	Heat, Light & Water	12,000	10,246	13,200
5330	Insurance	52,412	53,012	53,360
5331	Insurance Claims	10,000	-	-
5335	Telephone, Fax & Modem	8,800	9,004	9,120
5400	Miscellaneous Expense	45,500	41,792	44,000
5405	Meeting Expenses	4,400	5,937	7,000
5410	Advertising & Promotions	2,650	3,355	39,000
5415	Training & Workshops	17,500	14,252	23,050
5420	Special Events	-	93	-
5425	Special Projects	19,000	51,176	95,600
5430	Membership Expenses	13,000	13,452	15,000
5600	Rent Expense	125,000	139,620	150,000
5605	Interest And Finance Charges	18,000	19,885	20,000
5850	Bad Debt Expense			
5800	Tax External Payments	-	12,761,035	-
<b>Contracted Services</b>				
5500	Consultants, Legal & Audit	114,000	97,749	137,900
5505	Subcontractors Expense	123,800	120,261	116,400
5510	Equipment Maintenance Contracts	304,200	302,419	212,680
<b>Contributions to Reserves</b>				
5950	Contributions to Reserves	449,639	924,056	497,917
5955	Contributions to DC Reserves	-	2,231	-
		2,479,147	15,691,130	2,722,050
		1,927,784	2,095,331	1,282,569
<b>Interfunctional Adjustments</b>				
5100	Fleet Allocation	-	-	-
5650	Facilities Allocation	-	-	-
5700	Corp Admin Allocation	(282,963)	(283,068)	(280,741)
5705	Comm. Services Allocation			
5710	Operations Allocation			
		(282,963)	(283,068)	(280,741)
		1,644,821	1,812,263	1,001,828
<b>Debt Principal and Interest</b>				
5900	Debt Interest	16,229	13,635	13,967
5905	Debt Principal	111,121	111,110	624,922
3950	Prior year (surplus) deficit	(238,184)	(463,281)	109,977
<b>Total Net Levy</b>		<b>1,533,987</b>	<b>1,473,727</b>	<b>1,750,695</b>

**Town of Tillsonburg**  
**2015 Financial Plan**  
**5 year Capital Plan**

			<u>Capital Costs</u>	
<u>Description</u>			<u>Expenditures</u>	<u>Contribution to Reserves</u>
1		Mobile File Shelving	-	
2	028	Misc computer - Lotus notes conversion -cfwd	50,000	
3		Replacement IT capital - SAN, servers, telephone, etc.		90,000
4		GPS Equipment Upgrades	15,264	
5		Road Patrol Software	35,000	
<b>2015</b>			<b>100,264</b>	<b>90,000</b>

1				
2				
3				
4				
5				
<b>2016</b>			-	-

1				
2				
3				
4				
5				
<b>2017</b>			-	-

1				
2				
3				
4				
5				
<b>2018</b>			-	-

1				
2				
3				
4				
5				
<b>2019</b>			-	-

<b>Town of Tillsonburg</b>		<b>120 - Customer Service Centre</b>		
<b>2015 Financial Plan</b>				
		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Plan - Cost Code Summary</b>				
<b>Revenues</b>				
Special Levy, Local Improvements, PILS				
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012	Taxes - Commercial Vacant Unit			
3014	Taxes - Commercial Vacant Land			
3020	Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040	Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			
3070	Taxes - Supplementaries			
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial			
3100	Tax Adjustments			
3105	Taxes - Penalty & Interest			
Government Grants & Subsidies				
3200	Grants & Subsidies - Federal	1,700	-	-
3205	Grants & Subsidies - Provincial	-	-	-
3210	Grants & Subsidies-Other			
Other Revenues				
3300	Miscellaneous Revenue	1,800	1,799	1,900
3301	Residential Usage			
3302	General Usage			
3305	Admissions			
3310	Fares & Fees			
3315	Memberships			
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340	Summer Programs			
3345	Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360	Programs			
3365	Landscaping			
3400	Permit Fees			
3410	Licence Fees	36,000	33,984	34,000
3420	Certificates	600	640	450
3430	Inspections			
3500	Rentals	226,860	227,020	226,860
3505	Merchandise	750	585	495
3510	Concession Sales			
3515	Vending Machines			
3600	Interest			
3601	Late Payment Charges			
3700	Special			
3701	Capital Surchrg - Residential			
3702	Capital Surchrg - General			
3705	Donations			
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surchrg - Residential			
3802	Reg 170 Surchrg - General			
3815	Extraordinary Revenue			
3999	Revenue Clearing Account	-	-	-
Specified Revenues				
3805	Development Charges			
3810	Sale of Assets			
3820	Debenture Proceeds			
Contribution From Reserves				
3900	Contribution From Reserves	-	-	-
3905	Contribution From DC Reserves	-	-	-
		267,710	264,027	263,705

<b>Town of Tillsonburg</b>		<b>120 - Customer Service Centre</b>		
<b>2015 Financial Plan</b>				
		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<i>Operating Plan - Cost Code Summary</i>				
<b>Expenditures</b>				
<b>Labour</b>				
5001	Full-time Regular	579,950	614,280	589,550
5002	Full-Time Overtime	5,600	7,456	7,200
5003	Part-Time Regular	10,000	9,745	10,000
5004	Part-Time Overtime	-	-	-
<b>Purchases</b>				
5105	Equipment Rental	4,900	5,294	6,000
5110	Fuel & Oil			
5115	Discounts Taken			
5200	Materials/Inventory	-	-	-
5300	Supplies	32,200	31,973	40,200
5305	Program Supplies			
5310	Equipment Supplies & Repairs	9,742	11,693	12,550
5315	Books & Publications	400	440	-
5320	Building Repairs & Maintenance	3,000	2,239	3,000
5325	Heat, Light & Water	38,000	37,998	41,800
5330	Insurance	3,542	3,180	3,434
5331	Insurance Claims			
5335	Telephone, Fax & Modem	1,000	1,023	1,200
5400	Miscellaneous Expense	300	310	300
5405	Meeting Expenses	-	-	-
5410	Advertising & Promotions	1,400	1,389	-
5415	Training & Workshops	8,000	3,066	9,000
5420	Special Events			
5425	Special Projects	-	-	-
5430	Membership Expenses			
5600	Rent Expense			
5605	Interest And Finance Charges			
5850	Bad Debt Expense			
5800	Tax External Payments			
<b>Contracted Services</b>				
5500	Consultants, Legal & Audit	-	-	-
5505	Subcontractors Expense	24,000	23,947	24,000
5510	Equipment Maintenance Contracts	-	-	-
<b>Contributions to Reserves</b>				
5950	Contributions to Reserves	2,974	2,974	-
5955	Contributions to DC Reserves			
		725,008	757,007	748,234
		457,298	492,979	484,529
<b>Interfunctional Adjustments</b>				
5100	Fleet Allocation	-	-	-
5650	Facilities Allocation	-	-	-
5700	Corp Admin Allocation	(577,322)	(577,320)	(591,344)
5705	Comm. Services Allocation			
5710	Operations Allocation			
		(577,322)	(577,320)	(591,344)
		(120,024)	(84,341)	(106,815)
<b>Debt Principal and Interest</b>				
5900	Debt Interest	3,751	5,489	3,352
5905	Debt Principal	8,166	5,546	6,773
3950	Prior year (surplus) deficit	-	-	-
<b>Total Net Levy</b>		<b>(108,107)</b>	<b>(73,305)</b>	<b>(96,690)</b>

**Town of Tillsonburg  
2015 Financial Plan**

**5 year Capital Plan**

			<u>Capital Costs</u>	
<u>Description</u>			<u>Expenditures</u>	<u>Contribution to Reserves</u>
1		IVR system (THI) Billing	-	
2		Projector & Screen (CSC Board Room)	-	
3	041	Roof Replacement- cfwd	120,000	
4				
5				
<b>2015</b>			<b>120,000</b>	<b>-</b>

1			-	
2			-	
3				
4				
5				
<b>2016</b>			<b>-</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2017</b>			<b>-</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2018</b>			<b>-</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2019</b>			<b>-</b>	<b>-</b>

<b>Town of Tillsonburg</b>		<b>160 - Police</b>		
<b>2015 Financial Plan</b>		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Plan - Cost Code Summary</b>				
<b>Revenues</b>				
Special Levy, Local Improvements, PILS				
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012	Taxes - Commercial Vacant Unit			
3014	Taxes - Commercial Vacant Land			
3020	Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040	Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			
3070	Taxes - Supplementaries			
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial			
3100	Tax Adjustments			
3105	Taxes - Penalty & Interest			
Government Grants & Subsidies				
3200	Grants & Subsidies - Federal	-	-	-
3205	Grants & Subsidies - Provincial	130,000	130,000	130,000
3210	Grants & Subsidies-Other	-	-	-
Other Revenues				
3300	Miscellaneous Revenue	19,000	18,003	18,005
3301	Residential Usage			
3302	General Usage			
3305	Admissions			
3310	Fares & Fees			
3315	Memberships			
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340	Summer Programs			
3345	Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360	Programs			
3365	Landscaping			
3400	Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430	Inspections			
3500	Rentals	265,180	276,633	277,672
3505	Merchandise			
3510	Concession Sales			
3515	Vending Machines			
3600	Interest			
3601	Late Payment Charges			
3700	Special	-	-	-
3701	Capital Surchrg - Residential			
3702	Capital Surchrg - General			
3705	Donations	-	-	-
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surchrg - Residential			
3802	Reg 170 Surchrg - General			
3815	Extraordinary Revenue			
3999	Revenue Clearing Account			
Specified Revenues				
3805	Development Charges	-	1,720	-
3810	Sale of Assets			
3820	Debenture Proceeds	-	-	-
Contribution from Reserves				
3900	Contribution from Reserves	264,689	264,689	-
3905	Contribution from DC Reserves	-	-	-
		678,869	691,045	425,677

<b>Town of Tillsonburg</b>		<b>160 - Police</b>		
<b>2015 Financial Plan</b>		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<i>Operating Plan - Cost Code Summary</i>				
<b>Expenditures</b>				
<b>Labour</b>				
5001	Full-time Regular	86,900	91,768	88,200
5002	Full-Time Overtime			
5003	Part-Time Regular	-	715	-
5004	Part-Time Overtime	-	-	-
<b>Purchases</b>				
5105	Equipment Rental			
5110	Fuel & Oil			
5115	Discounts Taken			
5200	Materials/Inventory			
5300	Supplies	1,000	668	1,000
5305	Program Supplies			
5310	Equipment Supplies & Repairs	4,200	5,575	5,200
5315	Books & Publications	-	-	-
5320	Building Repairs & Maintenance	4,800	5,337	6,000
5325	Heat, Light & Water	33,000	37,644	36,300
5330	Insurance	2,519	2,268	1,547
5331	Insurance Claims			
5335	Telephone, Fax & Modem	2,400	1,881	2,000
5400	Miscellaneous Expense	1,600	1,600	1,605
5405	Meeting Expenses	250	822	800
5410	Advertising & Promotions			
5415	Training & Workshops	5,600	5,600	5,000
5420	Special Events			
5425	Special Projects	5,000	5,000	5,000
5430	Membership Expenses	1,050	1,071	1,100
5600	Rent Expense			
5605	Interest And Finance Charges			
5850	Bad Debt Expense			
5800	Tax External Payments			
<b>Contracted Services</b>				
5500	Consultants, Legal & Audit	-	-	-
5505	Subcontractors Expense	3,621,449	3,628,214	3,173,220
5510	Equipment Maintenance Contracts	-	104	-
<b>Contributions to Reserves</b>				
5950	Contributions to Reserves	108,999	108,999	-
5955	Contributions to DC Reserves	-	1,720	-
		3,878,767	3,898,985	3,326,972
		3,199,898	3,207,940	2,901,295
<b>Interfunctional Adjustments</b>				
5100	Fleet Allocation			
5650	Facilities Allocation			
5700	Corp Admin Allocation	-	-	-
5705	Comm. Services Allocation			
5710	Operations Allocation			
		-	-	-
		3,199,898	3,207,940	2,901,295
<b>Debt Principal and Interest</b>				
5900	Debt Interest	-	-	-
5905	Debt Principal	-	-	-
3950	Prior year (surplus) deficit	-	-	-
<b>Total Net Levy</b>		<b>3,199,898</b>	<b>3,207,940</b>	<b>2,901,295</b>



**Town of Tillsonburg  
2015 Financial Plan**

**5 year Capital Plan**

			<u>Capital Costs</u>	
<u>Description</u>			<u>Expenditures</u>	<u>Contribution to Reserves</u>
1		Roof Replacement	200,000	
2		Hvac and Boiler Replacement (with energy efficient equipment)	60,000	
3				
4				
5				
<b>2015</b>			<b>260,000</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2016</b>			<b>-</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2017</b>			<b>-</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2018</b>			<b>-</b>	<b>-</b>

1				
2				
3				
4				
5				
<b>2019</b>			<b>-</b>	<b>-</b>

<b>Town of Tillsonburg</b>		<b>100 - Council</b>		
<b>2015 Financial Plan</b>		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Plan - Cost Code Summary</b>				
<b>Revenues</b>				
Special Levy, Local Improvements, PILS				
3000	Taxes - Residential			
3005	Taxes - Multi-Residential			
3010	Taxes - Commercial			
3012	Taxes - Commercial Vacant Unit			
3014	Taxes - Commercial Vacant Land			
3020	Taxes - Shopping Centre			
3022	Taxes - Shopping Centre Vacant Unit			
3030	Taxes - Industrial			
3032	Taxes - Industrial Vacant Unit			
3034	Taxes - Industrial Vacant Land			
3040	Taxes - Pipelines			
3050	Taxes - Farmland			
3055	Taxes - Farmland Dev. Phase 1			
3060	Taxes - Large Industrial			
3062	Taxes - Large Industrial Vacant Unit			
3070	Taxes - Supplementaries			
3075	Taxes - Bill 79 Capped Levy			
3080	Taxes - Capped Rebates/Claw Backs			
3085	Taxes - W/O's			
3090	Taxes - PIL's			
3095	Local Improvements - Residential			
3096	Local Improvements - Commercial			
3100	Tax Adjustments			
3105	Taxes - Penalty & Interest			
Government Grants & Subsidies				
3200	Grants & Subsidies - Federal			
3205	Grants & Subsidies - Provincial			
3210	Grants & Subsidies-Other			
Other Revenues				
3300	Miscellaneous Revenue	-	500	-
3301	Residential Usage			
3302	General Usage			
3305	Admissions			
3310	Fares & Fees			
3315	Memberships			
3320	Seasonal Revenues			
3325	Sports Fields Fees			
3330	Youth Program Fees			
3335	Adult Program Fees			
3340	Summer Programs			
3345	Participate Programs			
3350	Minor Hockey			
3355	Figure Skating			
3360	Programs			
3365	Landscaping			
3400	Permit Fees			
3410	Licence Fees			
3420	Certificates			
3430	Inspections			
3500	Rentals			
3505	Merchandise			
3510	Concession Sales			
3515	Vending Machines			
3600	Interest			
3601	Late Payment Charges			
3700	Special	-	1,544	-
3701	Capital Surcharge - Residential			
3702	Capital Surcharge - General			
3705	Donations	-	-	-
3800	Sewer Revenue-Surcharge			
3801	Reg 170 Surcharge - Residential			
3802	Reg 170 Surcharge - General			
3815	Extraordinary Revenue			
3999	Revenue Clearing Account			
Specified Revenues				
3805	Development Charges			
3810	Sale of Assets			
3820	Debenture Proceeds			
Contribution From Reserves				
3900	Contribution From Reserves	30,000	35,000	-
3905	Contribution From DC Reserves			
		30,000	37,044	-

<b>Town of Tillsonburg</b>		<b>100 - Council</b>		
<b>2015 Financial Plan</b>		<b>2014</b>		<b>2015</b>
		<b>Budget</b>	<b>Projection</b>	<b>Budget</b>
<b>Operating Plan - Cost Code Summary</b>				
<b>Expenditures</b>				
<b>Labour</b>				
5001	Full-time Regular	137,300	137,397	147,300
5002	Full-Time Overtime			
5003	Part-Time Regular			
5004	Part-Time Overtime			
5060	Retroactive Pay Expense			
<b>Purchases</b>				
5105	Equipment Rental			
5110	Fuel & Oil			
5115	Discounts Taken			
5200	Materials/Inventory			
5300	Supplies	12,700	12,868	400
5305	Program Supplies			
5310	Equipment Supplies & Repairs	-	-	-
5315	Books & Publications	100	-	-
5320	Building Repairs & Maintenance			
5325	Heat, Light & Water			
5330	Insurance			
5331	Insurance Claims			
5335	Telephone, Fax & Modem	2,400	1,236	1,400
5400	Miscellaneous Expense	56,900	61,089	116,000
5405	Meeting Expenses	2,000	3,236	(38,900)
5410	Advertising & Promotions	8,000	9,420	-
5415	Training & Workshops	14,000	13,111	16,000
5420	Special Events	5,650	5,340	8,000
5425	Special Projects	45,000	45,000	15,000
5430	Membership Expenses			
5600	Rent Expense			
5605	Interest And Finance Charges			
5850	Bad Debt Expense			
5800	Tax External Payments			
<b>Contracted Services</b>				
5500	Consultants, Legal & Audit	-	-	-
5505	Subcontractors Expense	6,300	8,705	-
5510	Equipment Maintenance Contracts			
<b>Contributions to Reserves</b>				
5950	Contributions to Reserves	100,000	100,000	22,000
5955	Contributions to DC Reserves			
		390,350	397,402	287,200
		360,350	360,358	287,200
<b>Interfunctional Adjustments</b>				
5100	Fleet Allocation			
5650	Facilities Allocation			
5700	Corp Admin Allocation	-	-	-
5705	Comm. Services Allocation			
5710	Operations Allocation	-	-	-
		-	-	-
		360,350	360,358	287,200
<b>Debt Principal and Interest</b>				
5900	Debt Interest			
5905	Debt Principal			
3950	Prior year (surplus) deficit	-	-	-
<b>Total Net Levy</b>		<b>360,350</b>	<b>360,358</b>	<b>287,200</b>

**Town of Tillsonburg**  
**2015 Financial Plan**  
**5 year Capital Plan**

			<u>Capital Costs</u>	
<u>Description</u>			<u>Expenditures</u>	<u>Contribution to Reserves</u>
			-	
1				
2				
3				
4				
5				
<b>2015</b>			-	-

			-	
1				
2				
3				
4				
5				
<b>2016</b>			-	-

			-	
1				
2				
3				
4				
5				
<b>2017</b>			-	-

			-	
1				
2				
3				
4				
5				
<b>2018</b>			-	-

			-	
1				
2				
3				
4				
5				
<b>2019</b>			-	-