



**TILLSONBURG BUILDING CONSTRUCTION**  
**CERTIFICATE FORM**

**REGULAR - \$64.00**  
**RUSH (less than 2 weeks, by request only) - \$85.00**

**TO BE FULLY COMPLETED BY APPLICANT**

Respond To: (Applicant Name, Address, Postal Code)  
Business Name: \_\_\_\_\_  
Applicant Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_

DATE \_\_\_\_\_

Closing Date \_\_\_\_\_

Survey of Property Enclosed ☐  
Survey Not Available ☐  
Survey Not Enclosed ☐

Subject: \_\_\_\_\_

Location: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Pin # or Assessment Roll \_\_\_\_\_

Civic Address: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_ Proposed Use \_\_\_\_\_

☐ Building Construction Compliance & Outstanding Municipal Work Orders

MUNICIPAL WORK ORDERS ☐ Not aware of any outstanding work orders  
☐ Outstanding work orders present

Comments if applicable \_\_\_\_\_

**BUILDING CONSTRUCTION INFORMATION**

Note: The information provided herein is with respect to compliance of the building construction with the minimum requirements of the Building By-laws and their regulations in effect at the time of the issuance of the building permit(s).

Building Permit # \_\_\_\_\_ issued on \_\_\_\_\_ for \_\_\_\_\_  
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Building Permit # \_\_\_\_\_ issued on \_\_\_\_\_ for \_\_\_\_\_  
Building Permit # \_\_\_\_\_ issued on \_\_\_\_\_ for \_\_\_\_\_

☐ No Records \_\_\_\_\_

With regard to your inquiry respecting compliance with the building regulations in force at the time of construction, our records indicate the following:

- ☐ Building(s) presently under construction. Construction to date is in compliance up to the \_\_\_\_\_ stage of construction.
- ☐ To the best of our knowledge the building is in compliance with the applicable regulations relating to the above noted permits.
- ☐ Unable to determine compliance due to lack of information on file.
- ☐ Sanitary sewers service property.
- ☐ Storm sewers service property.
- ☐ The storm sewer is located in the street.
- ☐ Sanitary sewers in the street (connection costs may apply.)

**NOTE: The information contained on this form is based upon building permits applied for by former owners or the subject property. If a building permit was not bought or work was performed without a final inspection this department will not have any information regarding this matter. You must satisfy yourself that the work performed on the property was pursuant to a building permit. This reply does not indicate that an existing building or its use conform with the requirements of applicable By-laws, Acts or Regulations. Please satisfy yourself concerning these matters. If additional information is required, please contact the Building the Building Services Department**

ADDITIONAL COMMENTS: \_\_\_\_\_

Yours truly,

Date: \_\_\_\_\_

Geno A Vanhaelewyn CBCO  
Chief Building Official