**Subject: Pickleball and Tennis RFP**

**Report Number:** RCP 24-012

Department: Recreation, Culture and Parks Department

Submitted by: Julie Columbus, Director of RCP

Meeting Type: Council Meeting

Meeting Date: Monday, February 26, 2024

# RECOMMENDATION

1. THAT report titled RCP 24-012 Pickleball and Tennis Court RFP be received as information; and
2. THAT Court Surface Specialists be awarded the tender for a total of $296,705 + HST, inclusive of:
   1. $200,500.00 +HST for the design, supply and install of 3 pickleball courts; and
   2. $ 96,205.00 +HST for the resurfacing of 3 tennis courts

# BACKGROUND

# Council and Staff have received increasing inquiries, request and delegations from residents for consideration to improve the existing three tennis courts at the Community Centre and construction of independent pickleball courts. As the population in Tillsonburg has grown, so has the demand for court sports mirroring the North American trend with pickleball being the fastest growing sport. Currently, the tennis courts have been shared-use allowing for both tennis and pickleball play with a designated schedule alternating days for each sport.

# The 10 Year RCP Capital Budget included $145,000 for the resurfacing of the tennis courts in 2023 and $100,000 for the construction of three new pickleball courts in 2024. As a more efficient and effectively management of the two projects, staff recommended the court work be joined in the same RFP to complete both projects.

At the December 11, 2023, meeting of Tillsonburg Town Council, the following resolution was passed:

**Resolution # 2023-582**

**Moved By:** Councillor Parsons

**Seconded By:** Councillor Spencer

A. THAT report titled RCP-43 2024 RCP Capital Pre-Budget Approvals be received as information; and

B. THAT pre-budget approval for the following 2024 RCP capital project X27, Pickleball Courts, in the amount of $100,000 be granted, with eligible share to be funded from DC Reserves; and

C. THAT the 2023 capital project 399, Tennis Court Surface, in the amount of $145,000 be carried forward to 2024 and be combined with the Pickleball Court project; and

D. THAT a Request For Proposal be issued for a joint project of resurfacing the existing tennis courts and adding 3 new pickleball courts with the combined funding from capital projects X27 and 399 in the amount of $245,000

# DISCUSSION

# The two projects were joined under one RFP which closed on February 1, 2024.

RCP received the following three proposals for the RFP:

|  |  |  |  |
| --- | --- | --- | --- |
| **COMPANY** | **TENNIS COURT  RESURFACING** | **PICKLEBALL COURTS (3)** | **TOTAL** |
| Court Surface Specialists Ltd. | $96,205.00 | $200,500.00 | $296,705.00 |
| J-AAR Excavating Ltd. | $123,296.00 | $311,567.00 | $454,863.00 |
| Armstrong Paving & Materials Group Ltd. | $179,305.00 | $371,177.56 | $550,483.03 |

# CONSULTATION

The lowest bid of $296,705.00 + HST was received by Court Surface Specialists Ltd. This is $56,927 over the budgeted funding for this project. Staff discussed alternate funding sources with the interim Director of Finance.

# FINANCIAL IMPACT/FUNDING SOURCE

The construction of the new pickleball courts has been included in the updated development charges (DCs) study update for 2024. The new DC by-law to take effect this year includes a 95% recovery rate of the pickleball court actual costs. Therefore, the additional DC funding will cover the noted overage and allow for less funding to be utilized from the RCP Reserve. A comparison of the budgeted project vs the difference in funding based on the actuals is shown below (actuals shown with non-refundable HST cost):



# CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

Lifestyle and amenities

Customer service, communication and engagement

Business attraction, retention and expansion

Community growth

Connectivity and transportation

Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

**Goal** – Within the community, Tillsonburg will strive to offer residents the amenities, services and attractions they require to enjoy balanced lifestyles.

**Strategic Direction** – Increase opportunities to enjoy culture, events and leisure activities in Tillsonburg; Maintain and enhance programs and facilities to support an active, engaged senior population; Maintain and enhance programs and facilities support an active, engaged youth population.

**Priority Project** – n/a

**ATTACHMENTS**

n/a