



ADMINISTRATIVE
Policy 9-005: Youth Leadership Grants

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Department: Office of the Clerk
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A. POLICY STATEMENT

The Town of Tillsonburg supports youth in our community. This program is intended to provide financial support to Tillsonburg youth and youth who participate in activities in Tillsonburg, who represent Tillsonburg at the time of their achievement, and have demonstrated a desire to succeed and improve themselves.

B. POLICY

Leadership Grants:

Youth Leadership Grants are in place to provide the Town with a mechanism to assist an individual youth who resides in Tillsonburg or participates in activities in Tillsonburg, who has an opportunity to represent Tillsonburg at a local, regional, provincial, national or international level. The Town of Tillsonburg supports these opportunities and views them as character building opportunities for our young people.

The leadership opportunity can be in the areas of entrepreneurship, sport, visual arts, performance arts, volunteerism, scholarship or any other area deemed appropriate by the Trustees. The individual applying for the Grant must fill out the Town of Tillsonburg Youth Leadership Grant application form, providing the Town with all required information. If the individual is applying as part of a larger organization, the application must be accompanied with a letter of support from the organization.

Funding will only be approved for not for profit opportunities. Applications will be

accepted at the Tillsonburg Customer Service Centre located at 10 Lisgar Avenue, Tillsonburg or at the Corporate Office located at 200 Broadway, Suite 204.

Applications for support through this program are accepted on an ongoing basis until all of the funds have been dispersed.

Selection Committee:

The Selection Committee will be the Trustees of the Community Trust. The Committee will meet in a timely manner when an application has been received to review the application(s).

The Trustees will follow a scoring protocol to ensure consistency in evaluating the applications. The Trustees will select recipients for the grant, determine the value of the award, and advise the applicants of their decision.

Scoring Protocol:

This protocol may be revised as appropriate, and the protocol applied for the current intake will be available on the Town website along with the application forms.

Eligibility:

Youth who reside in Tillsonburg or participate in activities in Tillsonburg, who represent Tillsonburg at the time of their achievement, are eligible to apply for funds.

Scoring Mechanism

Location of Event	Points Available	Points Awarded
Local	1	
Regional	2	
Provincial	3	
National	4	
International	5	
References		
(insert reference name)	1	
(insert reference name)	1	
(insert reference name)	1	
(insert reference name)	1	
(insert reference name)	1	
(insert reference name)	1	
Funds Secured		
None	1	
Less than requested	3	
Equal to request	5	
More than requested	8	
More than 2 times the request	10	
Presentation	20	
	<u>40</u>	

Score of 20 or less = no funds awarded.
 Score of 21-35 - request is weighted at 1
 Score above 35 - request is weighted at 2

Town of Tillsonburg Youth Leadership Grant

Youth Leadership Grants will be given to Tillsonburg youth and youth that participate in programs in Tillsonburg who represent Tillsonburg at the time of their achievement, who are between the ages of 13-19 inclusive)

Name of individual: _____ Program: _____

Name of Coach/Mentor (if applicable): _____

Name of Sponsors (if applicable): _____

Contact Person: _____

Contact Information (please include phone number and email address): _____

Please provide a detailed summary of needs as the scoring matrix is based on the materials provided.

Please include the following information:

- Description of event/project/purpose of award
- Age of youth involved
- Time frame of event/project/purpose of award
- Grant amount requested
- Budget outline- including current funds/fundraising completed for this application
- How does this benefit Tillsonburg
- References (minimum 2-6 required)

Please provide letters of support and ensure at least one letter is from the local organization sponsoring your participation in this opportunity.

Please attach all supporting documentation and references to submission.

Please attach summary to application for submission.

Print name of applicant

Signature of applicant

Date